Warsaw, on……………….

…………………………………………….

………addressee……………...

…………………………………………….

……………………………..

……applicant…

…………………………….

**APPLICATION**

I kindly ask to consider the possibility of partial/full funding by …………………. (company’s name) my participation in ……………………………………….. (name of congress/ conference/ training course) that will take place in ………………. (city) on ………………………. (date).

Hoping for your positive decision, I would like to assure you that the above mentioned event I would like to participate in is aimed at raising my professional skills and competence.

Faithfully yours,